Spring 2006

Application for:

MEAL

SIGN – AWAY

Sponsored by the Rutgers College Governing Association

Questions?

Contact:

Rachel Marcus    ramarcus@eden.rutgers.edu
The Rutgers College Governing Association (RCGA) offers, in conjunction with dining services, Meal Sign-Aways to registered Rutgers College Student Organizations. **ONE** Meal Sign-Away will be available per semester for the purpose of fund-raising for an approved cause or event under the RCGA and RCGA Allocations regulations. Meal Sign-Aways enable student groups to directly earn money for charitable causes. All tabling dates must be finalized through the Director of Dining Services. Tabling dates, as well as, the decision to sponsor a particular student group are at the discretion of the RCGA and the Director of Dining Services.

The following procedure should be used in order to assure that all student organizations are given the equal opportunity to receive support from this committee and the RCGA as a whole:

1. All paperwork included in this packet must be received by **February 17th, 2006**
2. In addition to the application, please include a copy of your student organization’s budget for the Spring 2006 semester, as well as, a brief description and contact information of the charitable organization you wish to sponsor.
3. Each student organization must send a representative to present their proposal at the Meal Sign-Away Hearing to be held at 6:00pm, **February 19th** in **Room 454 of the Rutgers College Student Center**.
4. The treasurer of the committee will notify the student organizations of the decision made by the committee as soon as possible.

***All decisions of the RCGA regarding the Meal Sign-Away are final***

If the committee decides to support a particular organization, a bill will be written and submitted to the general body of the RCGA. It is requested that a member of the chosen organization attend a subsequent RCGA meeting in order to represent their cause before the governing body, this date will be determined as is fit. RCGA meetings are held every Tuesday at 6:30PM in Room 120 in the Busch Campus Center.

The RCGA will convene the following week and vote on the sponsored bill. If it is passed, the RCGA treasurer will inform the organization of the decision and the committee will then submit a soliciting permit to Dining Services on behalf of the organization.

If you have any questions please contact: Rachel Marcus
Treasurer, Rutgers College Governing Association
ramarcus@eden.rutgers.edu
MEAL SIGN-AWAY APPLICATION

Name of Student Organization(s): _________________________________

Contact Information:
_________________________________________________________

Account Name and Number:_______________________________________

SAC Box#: _______________________

Name of Charitable Organization: _________________________________

Proposed Date & Time of Meal Sign-Away: __________________________

Dining Hall Location(s):
_________________________________________________________

Has your organization held a Meal Sign-Away before?   YES                  NO

If yes, when? _______________________________________________

Purpose of previous Meal Sign-Away: ____________________________

Amount of Money Raised: __________________

*ALL APPLICATIONS MUST BE RECEIVED BY FEBRUARY 17th. APPLICATIONS MAY BE SENT TO SAC BOX #1 OR SUBMITTED VIA E-MAIL TO THE RCGA TREASURER.*

*ONLY REGISTERED RUTGERS COLLEGE STUDENT ORGANIZATIONS ARE ELIGIBLE*